

Special Programs Student Registration For FSA and NGSSS Assessments

Please review the following information and requirements regarding your student's participation in the upcoming FSA/ NGSSS Assessment administration.

- **Student Information/Registration Form**

The link to the Student Information/Registration Form is on the Brevard Public Schools webpage under Home Education/Special Program Student FSA/ NGSSS Registration at <http://www.brevardschools.org/>. You will need to complete all fields on the online form and submit it electronically. It is important that you provide accurate information and return your completed form no later than see below.

1. November 10, 2016 for Winter EOCs (ALGEBRA, ALGEBRA 2, GEO, BIO, U.S. HISTORY, AND CIVICS)
2. February 17, 2017 for Spring FSA ELA reading and writing, Math, and EOCs

- **Student Identification**

Your student will need to present **photo identification** to testing staff to verify his/her identity. Please ensure that your student has a passport or school- or Florida-issued photo ID on the date of testing. Florida ID cards can be purchased at a local branch of the Department of Motor Vehicles (<http://www.dmv.org/fl-florida/id-cards.php>).

- **Practice Test Requirement**

All students who participate in an FSA or NGSSS test must take an electronic practice test for that subject. You are responsible for ensuring that your child has taken a practice test at home or at the private school using the appropriate administration script that walks students through the online platform and familiarizes them with online tools. You may access the FSA practice tests and instructions at <http://fsassessments.org/students-and-families/practice-tests/> or the NGSSS practice tests and instructions at <http://download.pearsonaccessnext.com/fl/fl-practicetest.html?links=true> prior to testing, test administrators will ask students if they have participated in a practice test; if they have not, they will not be permitted to test.

- **Testing Policies**

Please be sure to review the following policies and discuss them with your child before testing:

- **Electronic Devices**—If your child is found with ANY electronic devices during testing, breaks, or lunch, including, but not limited to, cell phones and smart phones, his or her test will be invalidated, which means it will not be scored. Because students will need to call parents for pick-up, the school will collect them before testing and they will be held in a secure area.
- **Testing Rules Acknowledgment**—All assessments include a Testing Rules Acknowledgment that reads, "I understand the testing rules that were just read to me. If I do not follow these rules, my test score may be invalidated." Prior to testing, test administrators will read the rules to students, and students must acknowledge that they understand the testing rules by checking a box next to the statement.
- **Test Invalidations**—Students are responsible for doing their own work on the test and for protecting their answers from being seen by others. If students are caught cheating during testing, their tests will be invalidated. In addition, the FDOE employs a test security company, Caveon Test Security, to analyze

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student test results to detect unusually similar answer patterns. Student results within a school that are found to have extremely similar answer patterns will be invalidated.

- **Leaving Campus**—if your student leaves campus before completing the test (for lunch, an appointment, or illness, etc.), he or she WILL NOT be allowed to complete the test.
- **Discussing Test Content after Testing**—The last portion of the testing rules read to students before they sign/check the acknowledgement reads, “After the test, you may not discuss the test items with anyone.” Please make sure that your student understands that he or she may not discuss test items, even without the intent to cheat. This includes any kind of electronic communications, such as texting, emailing, or posting to blogs or social media websites (Facebook, Twitter, etc.).

- **Students with Disabilities**

If your student has a disability, as defined by Section 1003.01(3) (a), F.S., or subsection 6A-19.001(6), F.A.C., and receives accommodations on assessments and in the classroom, complete the Accommodations Request Form <http://bpsaccountabilityandtesting.brevardschools.org/SiteAssets/SitePages/Home/Special%20Groups%20%20Student%20Accommodations%20Request%20Form.pdf> to request EOC test accommodations. Please pay special attention to the box on the form for information regarding the required documentation that must be approved in order for the district to provide accommodations for the assessments. Please contact Neyda Francis at 633-1000 x368 if you have questions.

- **Helpful Links and Resources- WILL become live links on Friday, May 13, 2016**

Please access the following resources for more information.

- Click here for Brevard’s 2016-17 Special Programs Student Registration Form <https://goo.gl/forms/XrsKEdxM9aLjxf6g2>
- Click here for required online Practice Test <http://fsassessments.org/students-and-families/practice-tests/> or <http://download.pearsonaccessnext.com/fl/fl-practicetest.html?links=true>
- Click link below for Accommodations Request Form <http://bpsaccountabilityandtesting.brevardschools.org/SiteAssets/SitePages/Home/Special%20Group%20%20Student%20Accommodations%20Request%20Form.pdf> for eligible students with disabilities